

**INEBRASKA
REAL ESTATE APPRAISER BOARD**

**APPLICATION
FOR
INSTRUCTOR APPROVAL**

Application Received: _____
Approval Date: _____
Expiration Date: _____

For Board Use Only
Education Offering(s)

INSTRUCTIONS: *This application form must be used by the provider applying for approval of a qualifying education course or a continuing education activity. A separate application form must be filed for each education offering submitted for approval. Applicants should read carefully the Instructor Approval Policy before completing the information below. In addition, you should refer to Title 298 Rules and Regulations.*

School / Provider Information

1. Name: _____
2. Address: _____

3. Telephone: _____
4. Fax: _____
5. E-Mail: _____
6. Contact Person: _____
7. Contact Person Telephone: _____

8. Authorized Agent: Person legally authorized to act on behalf of the provider named in Item 1 of this application in all matters before the Nebraska Real Estate Appraiser Board including but not limited to matters of discipline, approval or denial of instructor, maintenance of student records, regular correspondence and any other matters deemed by the Board to be necessary in ensuring that the minimum criteria established by the Appraiser Qualifications Board and the Nebraska Real Estate Appraiser Board is enforced. *(This Agent must sign this application)*

Name: _____

Contact Address: _____

Contact Telephone: _____

Agent Signature: _____

INSTRUCTOR NAME _____

Instructor Address: _____

City: _____

Business Telephone: _____

Education Offering: _____

EDUCATION

Please indicate all post-high school education, beginning with the most recent.

Name of Institution	Degree / Date Received	Dates Attended	Major / Minor

APPRAISAL CLASSIFICATION

Please indicate all current appraiser credentials held.

Appraiser Credential	License Number	State

TEACHING EXPERIENCE

Please indicate all teaching experience, beginning with the most recent.

Name of School or Institute	Address City/State	Name of Education Offering	Dates or Years Taught	Supervisor

Have you completed an audit of the educational offering to be taught?

Yes _____ When? _____
No _____

Have you co-taught the educational offering to be taught?

Yes _____ When? _____
No _____

Have you completed an instructor's program?

Yes _____ When? _____
No _____

PROFESSIONAL DESIGNATION

Please indicate all professional designations, beginning with the most recent.

Professional Organization	Designation Received	Date Received	Years of Membership

APPRAISAL EXPERIENCE

Please indicate all appraisal experience in the past three (3) years, beginning with the most recent.

Year	# of Appraisal Assignments	Type of Appraisal Assignments	Type of Property Assignments

Please indicate the percentage of time spent in appraisal practice _____

Please indicate total years of appraisal practice experience _____

Please indicate area of appraisal practice expertise _____

Have you ever been the subject of any disciplinary actions by the Nebraska Real Estate Appraiser Board or by a licensing/certification Board located in the United States?

Yes _____

If yes, provide details on a separate sheet.

No _____

Have you ever voluntarily surrendered or resigned a professional license to the Nebraska Real Estate Appraiser Board or to a license/certification Board in the United States?

Yes _____

If yes, provide details on a separate sheet.

No _____

Have you been involved in any lawsuits, either as plaintiff or defendant in the past three (3) years or are there any pending lawsuits at the present time?

Yes _____

If yes, provide details on a separate sheet.

No _____

Have you ever been convicted of a felony or misdemeanor in the United States, other than a traffic violation or are there any pending charges at the present time?

Yes _____

If yes, provide details on a separate sheet.

No _____

I, _____ (Instructor Applicant), hereby certify that all information stated is true and accurate to the best of my knowledge. I further understand and agree that any false information will be sufficient reason for rejection of my application. In addition, I authorize the Nebraska Real Estate Appraiser Board to verify all information provided.

Applicant Printed Name

Applicant Signature

Date: _____

All of the following materials must be submitted together with this application.

1. A copy of license approval issued by the Nebraska Department of Education.
2. A completed Instructor Approval Application
3. A Resume or Curriculum Vitae
4. A completed Application for Qualifying Education, Continuing Education for Education Offering or Renewal of Qualifying Education or Continuing Education.
5. **For USPAP Courses and USPAP Updates**, a copy of the AQB Certification for the instructor and the provider's license agreement or equivalency certification from The Appraisal Foundation.

All materials submitted to the Nebraska Real Estate Appraiser Board of an application for Instructor Approval shall be retained by the Board.